

HMP 9-2384

From: [REDACTED]
To: [REDACTED]
Subject: Re: Create Work Orders July (Away From the Office)
Date: Friday, August 9, 2019 6:51:31 AM

I will be out of the office on Monday August 5 - Friday August 9 I will have limited phone and email access. Acting for me is [REDACTED] on Monday 8/5 and Tuesday 8/6 she can be reached at [REDACTED] and/or via radio track 4. Wednesday thru Friday [REDACTED] will be acting and he can be reached at [REDACTED] and/or track 4 via radio.

>>> [REDACTED] 08/09/19 06:51 >>>

Custody

1. 4/5 Door In Operable
2. 11 South Case Manger Phone
3. 2 Sally Phone Inoperable
4. 13 Door Power Supply

Psych

1. Relocate Phones

Lt's Office Custody

1. SHU LT add Line For Tel-conference
2. 10 South Phone Autodial

Business Office

1. Program Phone For Procurement Specialist
2. Added For Budget Analyst Business Office

Medical

1. DID for Radiology

Reentry

1. Rewire Office

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